

George Ferguson, Chair
Anthony Filiato, Vice Chair
Dan Amaral
Mary Ann Jacob
Ryan Knapp
Paul Lundquist



TOWN OF NEWTOWN

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Minutes

A Legislative Council Administration and Finance Committee special meeting was held on Thursday, March 26, 2015 at 7:00 p.m. in Meeting Room 3 at the Municipal Center, 3 Primrose Street, Newtown, CT.

Meeting was called to order at 7:01 p.m.

Attendance: Council Members George Ferguson, Anthony Filiato, Dan Amaral, Mary Ann Jacob, Ryan Knapp and Paul Lundquist were present. Director of Finance and Treasure Bob Tait, was also present. In addition, three representatives of Edmond Town Hall were in attendance.

Voter Comment: There were no voter comments.

Approval of Minutes: Anthony Filiato moved to approve the Minutes of the Meeting of February 25, 2014, seconded by Paul Lundquist. Approved unanimously.

Communications: None

Committee Reports: There are no subcommittees.

New Business

Discussion and Possible Action:

A. Discussion of the Specific Elements of the Town of Newtown 2014 / 2015 Budget as charged by the Legislative Council. (The elements follow this agenda)

Mary Ann Jacob moved to approve the Specific Elements of the Town of Newtown 2015 / 2016 Budget as charged by the Legislative Council and recommend their adoption by the Legislative Council. (See Budget elements below). Seconded by Paul Lundquist.

Discussion began with a review, led by Bob Tait, of the 2015-16 revenue and expense budget going forward, the capital reserve account, delay of purchasing selected equipment, the anticipated need to start saving for a new accounting system, and the reporting and recording of departmental information.

It was agreed that future budgets would provide some additional explanatory detail on amendments to the adopted budget through the possible use of some or all of the following: explanatory footnotes, a table of transfers, or additional calculations of prior adopted budget vs. proposed budgets.

Bob Tait left the meeting at 7:30 p.m.

The Committee engaged in a discussion with representatives from Edmond Town Hall regarding their activities and plans for the future, as well as some background on the Legislative Council's requirements

for outside agencies seeking Town support. Mary Ann Jacob suggested sending the Edmond Town Hall representatives a copy of the LC adopted regulation regarding Town support of outside agencies.

Further budget discussion focused on individual Committee members' questions on specific elements of the budget. Explanations will be sought for questions involving Land Use, Economic Development and Parks and Recreation. George Ferguson will compile and forward a list of Committee questions for to Mr. Tait and Mrs. Llodra.

Mary Ann Jacob indicated she would invite George Benson to explain the dynamics of the new economic development strategy and structure.

No Action was taken on the motion, which remains open.

Next Meeting: The next meeting of the Committee will be on April 1, 2015 at 7 p.m., or immediately following the LC Education Committee meeting, in Council Chambers. Established by mutual consent.

Old Business- None
Voter Comment- none
Announcements - none

Adjournment: Meeting was adjourned at 8:38 p.m. on a Motion by Ryan Knapp and second by Paul Lundquist. Approved unanimously.

George Ferguson
Chairman

Please Note: A digital copy of the Board of Finance approved and recommended budget, which is subject to review and approval of the Legislative Council is available and may be electronically searched at:
<http://bit.ly/1H2Thcb>

**Budget Elements for Review and Recommendation to Legislative Council
by the Finance and Administration Committee**

Revenues & Other Financing Sources:

- Property Taxes
- Intergovernmental
- Charges For Services
- Investment Income
- Other Revenues
- Other Financing Sources

General Government

- Selectmen
- Selectmen - Other
- Tax Collector
- Probate Court
- Town Clerk
- Registrars

Tax Assessor
Finance
Technology Department
Unemployment
Social Security
Pension Fund
Opeb Contribution
Employee Benefits
Professional Organizations
Insurance
Legislative Council
District Contributions
Economic Development Comm.
Sustainable Energy Comm.
Fairfield Hills Authority

Contingency

Contingency

Debt Service

Debt Service

Other Financing Uses

Town Hall Managers
Reserve Cap & Nonrecurring Exp
Transfer Out - Cap Project

Reserve Cap & Nonrecurring Exp

860 Reserve Cap & Nonrecurring Exp

Discussion:

B. Future Meeting Dates – no dates set.